



Monthly Departmental Report

January 2015

Finance Department

Human Resources

Information Technology

Park & Recreation

Planning & Community Development

Police Department

Fire Department

Public Works

Other Agency Reports



Finance Department

Monthly Departmental Report

Through the Period Ended February 20, 2015

Activity	Status
Operations	
Successor Agency	On January 27, 2015, the Successor Agency and the City of Belmont adopted a Long Range Property Management Plan for outstanding government use property assets held by the Successor Agency. Additionally, both agencies approved a Public Improvement Agreement that would transfer outstanding former Redevelopment Agency bond proceeds (\$325,259) to the City of Belmont to be spent in accordance with the bond covenants. On February 12, 2015, the Belmont Oversight Board adopted resolutions approving these actions, as well as resolutions approving the Recognized Obligations Payment Schedule (ROPS – i.e., budget) for the Successor Agency for the July-December 2015 time period. Each of these actions has been submitted to the Department of Finance for review and approval.
Economic Development	<p>The City's economic development consultant Keyser Marsten Associates (KMA) is developing options to maximize the inventory of Low-Moderate Income (LMI) property asset disposition/retention plan that will further the City's goals of affordable housing production and boost the City's downtown revitalization efforts. Moreover, KMA is integrating their work to supplement the General Plan and Belmont Village Specific Plan efforts, as well as support the negotiations for the Firehouse Square target site.</p> <p>The City is working with the State Department of Housing and Community Development (HCD) in making minor revisions to the Draft Housing Element 2015-2023. It is anticipated that this document will return to the Planning Commission and City Council for adoption public hearings in March 2015.</p>
Energy Efficiency Project	<p>Comfort International has begun scheduling their work on the Library, and is expected to mobilize this month.</p> <p>Cal West, the LED streetlight contractor, will also start work soon, once material logistics are scheduled.</p> <p>PG&E has submitted the On-Bill Financing application.</p>
Reporting	
Treasurer's Report	January report completed.
Monthly Budget Variance	January report completed.

Human Resources Department Monthly Report
January 2015
Recruitment Summary



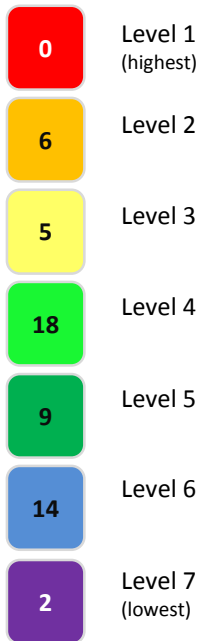
Recruitment Summary

Position	Department	Filing Deadline	Status/Activity
Maintenance Worker I/II	Parks and Recreation	January 16, 2015 or 100 applications received	Practical Exam held February 17, 2015. Department interviews forthcoming.
Recreation Coordinator-Facilities	Parks and Recreation	January 7, 2015	Sinead Cunningham appointed effective February 17, 2015.
Maintenance Worker I/II	Public Works	February 13, 2015	Applications under review.
Recreation Specialist II	Parks and Rec	TBD	Recruitment forthcoming.
Summer Recreation Positions	Parks and Recreation	TBD	Recruitment forthcoming.
Senior Recreation Leader – After School Program	Parks and Rec	Continuous	Application period under way.

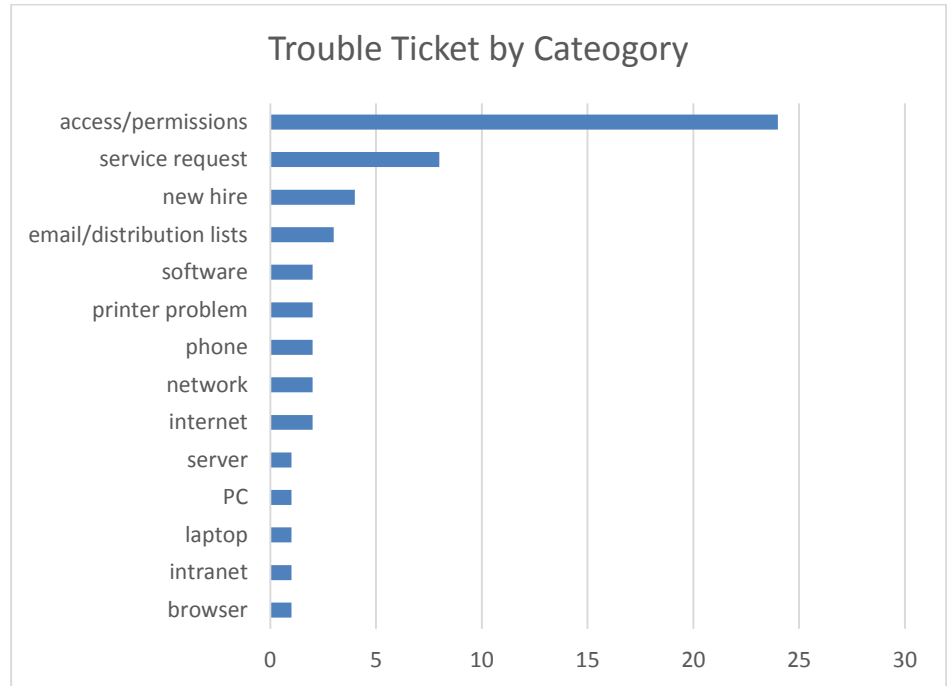
Daily Operations:

- Service Requests, 54 Trouble Tickets were received and responded to by IT

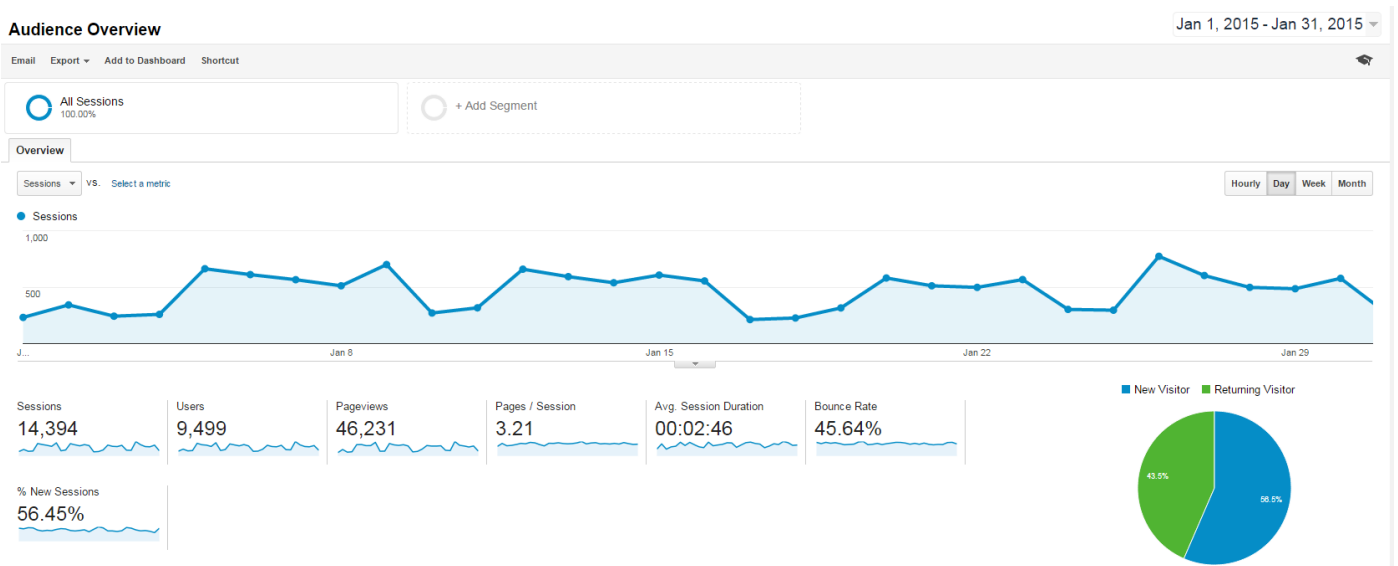
Trouble Tickets by Priority



54 TOTAL



www.belmont.gov: Activity: January 1, 2015 – January 31, 2015



Major Projects:

- Information Technology Strategic Plan

A request for proposal (RFP) was created and issued for the development of a three year technology strategic plan. The plan will focus on business applications. Bill Mitchell is the project manager, bmitchell@belmont.gov.

- Belmont Mobile Application – Expanding Civic Engagement

Work focused on integrating the My Belmont application data with the City's Hansen application. The project is scheduled to go live in early 2015. Jason Eggers, jeggers@belmont.gov is the project manager.

- Wi-Fi expansion

IT extended WiFi capability to the Senior Center, Corporations Yard and Sports Complex. Marisa Martinez, mmartinez@belmont.gov is project manager.

**Parks and Recreation
Monthly Report
January 2015**



DAY CARE	<p>BELMONT COMMUNITY LEARNING CENTER:</p> <p>The Community Learning Center has 75 children enrolled.</p> <p>On January 8, School Resource Officers Milana Jordan and Brian Vogel from the Belmont Police Department conducted a lock down drill with the staff and children.</p> <p>On January 9, Marsi and Mary Frances from the Belmont library were on site for our circle time. The children enjoyed listening to several stories and singing songs.</p> <p>Gina from Recology spoke to the children about recycling, and brought in compost and paper recycling containers for the children to use throughout the day.</p> <p>The Van Why family purchased pizza for the children to celebrate their son's 5th birthday.</p> <p>In January, the PTO purchased two outdoor playhouses for the children to enjoy.</p>
SENIOR SERVICES	<p>PROGRAMS and EVENTS:</p> <p>~The Twin Pines Shuttle provided 240 one-way trips in January.</p> <p>~ 408 Lunches were served in the Twin Pines Café.</p> <p>~Volunteers provided 525 hours of dedicated service at the Twin Pines Senior & Community Center in January.</p> <p>~A January Birthday Lunch was held, celebrating everyone born in the month of January.</p> <p>~January movies were attended by over 272 people, with new DVD releases, foreign films and the classics being shown.</p> <p>~Aztec Hot Chocolate and Three Kings bread celebrated the Mexican Day of the Three King Magi. Andrea's famous spicy hot chocolate was enjoyed by all.</p> <p>~Home Helpers sponsored a Piano Wine and Cheese holiday social. Pianist Stephen Stockholm had the audience singing along to show tunes and holiday songs as they enjoyed nibbles of cheese, fruit and nuts. All had an enjoyable</p>

**Parks and Recreation
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	<p>time.</p> <p>~ New programs beginning in January included the following: “End of Life Planning Workshop”; Sequoia Hospital-Dignity Health is sponsoring “Matter of Balance”, Theater Works Silicon Valley is partnering to bring “Stories from the Road” to the Twin Pines Senior and Community Center.</p>	
RECREATION PROGRAMS AND CLASSES	<p>ACTIVENET ONLINE REGISTRATION: The Parks & Recreation Departments online registration program continues to successfully serve its customers. An increasing number of our customers are taking advantage of the convenience of registering online from their home, office or laptop. Online registration generated the following transactions:</p> <ul style="list-style-type: none"> • 818 enrollments were processed during the month of January, generating \$96,466 in recreation program revenue. • 414 (51%) enrollment transactions were successfully processed online during the month. • Processed \$48,993 (51%) in program revenue via online transactions, a lower percentage due to many Heartbeat Dance Academy registrations being input manually. <p>TEENS: At the library, the Teen Center served 349 youth, with Barrett Community Center attracting 192 students as drop-in.</p> <p>VOICES: - Members of VOICES attended the General Plan meeting and added their unique perspective and opinions, on future development for the City of Belmont. The only teenagers in attendance, speaking to the traffic issues faced getting to school, a need for areas for youth to gather, and boldly sharing their revolutionary ideas of tunnels and redrawing neighborhood lines. VOICES invites all youth to take part in the next General Plan meeting! January 31st, VOICES worked with Save the Bay and spent the morning planting native plants and seedlings to restore land at the Palo Alto Baylands Nature Preserve. This is the third year VOICES has participated in this program and have enjoyed seeing the previous years’ plants thriving and stabilizing the bay.</p> <p>YOUTH: 530+ kids signed up for dance starting in January, which included Irish Dance.</p> <p>ADULT: 64 adults signed up for general fitness including Taiko Drumming. 23 started Tai Chi, and 42 started Yoga in the new year!</p>	
RECREATION FACILITIES	<p>FACILITY RENTALS: Facility Uses: Barrett: 31 Complex: 27 Cottage: 8</p>	<p>TOTAL FACILITY USES - 93 Picnic Areas: Total Picnic Rentals – 1 Total Facility Revenue - \$27,891</p>

**Parks and Recreation
Monthly Report
January 2015**



	Lodge: 8 TPSCC: 10 Manor: 9	
MEETINGS	Athletic Field Scheduling Meeting Belmont City Council Meetings Belmont City Wellness Committee Meeting Belmont Senior Citizen's Advisory Committee Belmont Community Learning Center PTO Meeting City Facilities Team Meeting Recreation Division Staff Meeting San Mateo County Parks and Recreation Directors' Meeting San Mateo County Aging and Adult Services Providers Meeting San Mateo County Wide EOC Exercise San Mateo County Meals on Wheels and Nutrition Site Managers Meeting Sequoia Village Partnership Meeting Sports Advisory Committee Meeting SUHSD Academy Program Meeting	

Parks Maintenance Activities

Location	Work Performed
Alexander Park	Repair to leaky water fountain
Twin Pines Park	Mulching of landscape beds
Twin Pines Park	Repair to pipe feeding Redwood Picnic Area underneath bridge
Twin Pines Park	Tree pruning and general cleanup of parking lot landscapes including the Police Dept. lot
Barrett Community Center	Mulching of landscape beds
Alexander Park	Repair to leaky water fountain
Twin Pines Park	Mulching of landscape beds
Barrett Community Center	Relocation of signage for new entrance at Belmont Community Learning Center
Barrett Community Center	Installation of new basketball backboards, hoops and nets
Barrett Community Center	Graffiti abatement on walls and picnic tables
Barrett Community Center	Remove vandalism from bathroom stalls
Barrett Community Center	Construction of new playhouses for the Community Learning Center
Barrett Community Center	Relocation of signage for new entrance at Belmont Community Learning Center
Barrett Community Center	Installation of new basketball backboards, hoops and nets
Barrett Community Center	Installation of new multi-stream waste receptacles
Hallmark Park	Repair/replace valves on water fountain

**Parks and Recreation
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January 2015**



Corporation Yard	Prune all perimeter shrubbery and trees and clearing of weeds
Belameda Park/Library	Remove vandalism/replace damaged park sign
Island Park	Prune/trim pepper trees in parking lot at Sports Complex
Citywide Maintenance	Mowing of passive lawns throughout the city
Citywide Maintenance	Weekly litter removal, cleanup throughout all park facilities

Athletic Field Activities

Location	Work Performed
Island Park	Installed field closure fencing around perimeter of all fields
Island Park/South Field	Renovations of worn turfgrass areas-dethatching, aeration, seeding and topdressing for new growth
Island Park/North Field	Renovations to infield turf, seeding and topdressing
Island Park/Marina Field	Replacement of worn sod on infield, seed and fertilize entire field
Citywide Maintenance	Grade, groom infields, weed whip and chemical treat backstops and baselines
Island Park/North Field	Weekly painting of field lines for club soccer
Fox Athletic Field	
	Replace worn pitching rubbers on both field
Ralston Field	Add red rock to infields, grade out for uniformity

Medians and R-O-W Activities

Location	Work Performed
Ralston Ave./Barrett Community Center	Pruning of Magnolia and Oak trees for visibility and accessibility
Lake/Lyall Road	Collection of tree branches from PG&E tree pruning work
Ralston Ave./Barrett Community Center	Pruning of Magnolia and Oak trees for visibility and accessibility

Open Space Activities

Location	Work Performed
Water Dog Dam	Supply Eagle Scout with materials for raptor perch project
John Brooks Trail	Repair sinkholes/damaged trail section behind Somerset/grade path and add water bars for improved drainage
Rambler Trail	Repair sinkholes and grade trail, adding water bars for improved drainage

**Parks and Recreation
Monthly Report
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Elevator Trail	Fill in ruts along trail for improved usage
Lake Loop Trail	Install protective fencing in preparation for spur trail railing and construction
Water Dog Dam	Supply Eagle Scout with materials for raptor perch project

Facilities Maintenance Activities

Location	Work Performed
Corp Yard	Replace exterior bulb
Sports Complex	Add outlet for power tools
Sports Complex	Replace numerous burnt bulbs
Sports Complex	Repair four door locks
Sports Complex	Rekey two doors
City Hall	Professionally clean carpets
City Hall	Resolve HVAC problems
City Hall	Replace numerous bulbs
City Hall	Install keyboard tray
City Hall	Replace worn out Flags
Police Department	Replace burnt bulbs
Police Department	Professionally clean carpets
Police Department	Clean foul smell in jail drain
Police Department	Repair HVAC issue
Corp Yard	Replace exterior bulb
Sports Complex	Add outlet for power tools
Sports Complex	Replace numerous burnt bulbs
Police Department	Repair elevator
Police Department	Install baseboards
Police Department	Look into gate issue
Manor Building	Eliminate toilet and sink and cap pipes.
Lodge Building	Repair stove burner
Creekside Studio	Board-up broken window
TPS&CC	Repair door latching problem
TPS&CC	Repair Microphone outlet
TPS&CC	Repair copier machine
Fire Station	Replace light ballast
Fire Station	Assess faulty dishwasher
Fire Station	Repair toilet
Fire Station	Replace water heater
Library	Fabricate and install several ext. light pole covers
Library	Replace faulty automatic toilet flusher
Library	Replace two light ballasts
Library	Tighten several toilet seats
Library	Mount key Box

**Parks and Recreation
Monthly Report
January 2015**



Library	Troubleshoot fireplace
Library	Repair shade
Library	Repair interior door
Library	Install new flag pole and U.S. flag
Barrett Community Center	Install new baseboards in room 21
Barrett Community Center	Hot mop roofs
Barrett Community Center	Install new gutter

**PLANNING AND COMMUNITY DEVELOPMENT
MONTHLY COUNCIL REPORT
February 2015**

<i>PROJECT DESCRIPTION</i>	<i>STAFF</i>	<i>CURRENT/FUTURE ACTIONS</i>
Long Range Planning		
<p><u>2035 General Plan Update & Belmont Village Plan</u></p> <p>This project involves a comprehensive update of the Belmont General Plan (GP) and will include a Belmont Village Downtown Plan. The GP serves as the guide for future social, physical, and economic development of the City. The GP is a long-term document consisting of goals, policies, written text and diagrams that expresses how a community should develop over time.</p> <p>GP Project Task One was completed on schedule and within budget, including launch of the project website, city-wide mail-out of newsletter #1, and stakeholder interviews (October), and completion of community workshops 1 & 2 (November & January).</p> <p>The City is in the process of creating a Belmont Village (BV) Specific Plan which is anticipated to provide greater detail and direction on zoning regulations, public realm improvements, design guidelines for new development, historic preservation, and other desired changes for Belmont Village. The BV Specific Plan will also complement the to-be-updated 2035 Belmont General Plan for the City.</p>	<p>de Melo and Dyett & Bhatia (D&B) - GP Consultants</p>	<ul style="list-style-type: none"> • Dyett & Bhatia preparing 'Working Papers' and conducting background research. • Transportation data collection under way. • On 1/9 the City invited qualified consulting firms to submit Statements of Qualifications (SOQs) to prepare the BV Specific Plan and Environmental Impact Report (EIR) pursuant to the \$550,000 City/County Association of Governments (C/CAG) Priority Development Area (PDA) Planning Program Grant awarded to the City in May 2014. The City received four (4) proposals from qualified firms on 1/30 – next step is interviews with these firms on 2/25. • Community workshop #2 completed on 1/22 – workshop summary posted on GP website. Additional session scheduled for 2/18 for Carlmont High School students. <p>A few key upcoming events:</p> <ul style="list-style-type: none"> • Newsletter #2 plus a mail-in citywide survey set for early March. • Joint City Council/Planning Commission study session targeted in late March.
Complex Development Review		
<p><u>Firehouse Square</u></p> <p>The City has entered into an Exclusive Negotiating Agreement (ENA) with Sares-Regis Group of Northern California (SRGNC) to determine if a development plan could be achieved for</p>	<p>de Melo Scoles Fil Rennie</p>	<p>Initial Neighborhood Outreach completed. Next steps include submission of development review application and crafting of potential Development Agreement (DA) terms. Exclusive Negotiating Agreement extended for six months to March 2015.</p>

the City-owned parcels (approximately 1.3 acres in size) in the Firehouse Square Block - located between El Camino Real and Fifth Avenue, and O'Neill and Broadway Avenue.		
<u>Autobahn Motors Dealership Expansion – 700 Island Parkway</u> Project entails demolition of existing dealership and construction of a new 57K sq. ft. Sales Facility/Showroom building. Some service operations will move to 500 Harbor Boulevard (HIA area) currently leased by Autobahn.	de Melo	Planning Commission and City Council approved Planned Development Amendment and project environmental study in May 2014. Detailed Development Plan, Grading Plan, and Design Review approved by Planning Commission at 10/7/14 meeting. City Council approved Fence/Gate Plan at 10/28 meeting. Building Permit plan check currently under review.
<u>576-600 El Camino Real – Proposed Mixed-Use (Commercial & Residential) Development</u> Project includes construction of a three story mixed-use building – 11,000 square feet of ground floor commercial space and 32 residential condominiums on the 2 nd & 3 rd floors. An underground garage will serve the residential units and 32 at grade spaces will be provided for the commercial uses. The project includes an environmental study, Rezoning of the property to Planned Development (PD), and a Subdivision Map for the condominiums.	de Melo	Planning Commission conducted public hearings on 9/2 & 9/16 for project entitlements and environmental study and recommended Council approval. City Council approved subject entitlements on 10/14. Design Review, Grading Plan, and CUP to establish Detailed Development Plan (DDP) submitted on 1/12/15. Completeness of application under evaluation. Planning Commission review anticipated in April.
<u>490 El Camino Real (at Davey Glen – Proposed Mixed-Use (Commercial & Residential) Development</u> Project includes construction of a multi-story mixed-use project – 5,000 square foot stand-alone single story commercial building and a separate four story building with 73 residential condominiums. An underground garage will serve the residential units and 20 at grade spaces will be provided for the commercial uses. The project includes	de Melo & Contract Planning Firm	Project currently under review by City Departments. Second round of site plan/architectural review completed. Draft Project Environmental Study anticipated for submittal in mid-March. Public hearings for project targeted for late Spring (April/May).

an environmental study, Rezoning of the property to Planned Development (PD), and a Subdivision Map for the condominiums.		
<u>Crystal Springs Uplands School (CSUS) – 6-8 & 10 Davis Drive</u> Project entails construction of new 60,000 sq. ft. middle school to accommodate 240 students. Project includes a classroom building, and all-weather surface athletic field. A gymnasium & covered pool is proposed in a later phase.	DiDonato & de Melo	Council authorized Service Agreement for EIR Environmental Consultant on 10/28. Public hearings for project anticipated in Fall 2015.
<u>Clear Channel Outdoor (CCO) – Shoreway Road</u> Project includes installation of a two-sided digital electronic billboard for the City's Shoreway Road Pump Station property.	de Melo	Project environmental study released for public review/comment on 12/23/14 – review period ended on 1/22/15; no comments received. Public hearings for project anticipated in April.
Appeals		
AT&T Wireless Facility – Public Right-Of-Way on Notre Dame Avenue /1920 Notre Dame Avenue	de Melo Rose Rennie	Appeal filed on 12/23 by AT&T of Planning Commission decision (12/16) of proposed AT&T Wireless Facility Modification Project. City Council Public Hearing conducted on 2/10 – CC overturned PC decision and approved proposed wireless facility modifications in public right-of-way.
Successor Agency Projects		

Items shown in bold face are new since last month.

Items shown in italics are scheduled for next CC or PC meeting.



**Permit Center
Monthly Council Report
January 2015**

PERMIT ACTIVITY	RESULTS	COMMENTS
Development Review Applications Received	2	Planning Division
Development Review Applications Approved	2	Planning Commission Review
Permit Applications Received	90	Building, Plumbing, Electrical, Mechanical & Roofing
Permits Approved	89	Inclusive of above
Permits Issued	94	
Inspections Performed	373	Building Division
Revenue Generated	\$127,373.70	Development Services
Department 210		



BELMONT POLICE DEPARTMENT

Monthly Activity Report for January 2015



PERSONNEL

- 2 Recruit Officers progressing in Police Academies (CSM & Monterey).
- 1 new officer currently in FTO program.

OPERATIONS

Arrests – 35

Citations – 546

Total Incidents – 2552

Reports Written – 169

Code Enforcement – Total Calls: 109, Admin Citations: 5, Warnings: 2

COMMUNITY POLICING

Abandoned Vehicle Report: 57 complaints (52 resolved within 96 hours, 5 were not).

Child Safety Seats: Community Service Officers inspected 6 car seats.

ADMINISTRATIVE ACTIVITIES

Chief DeSmidt attended meetings and participated in functions for:

- SMT
- Crystal Springs Uplands School Discussion
- Coffee with Cops
- Use of Social Media Meeting
- Buckland Budget Meeting
- Chief Ed Wood Retirement Dinner
- YMSL Talk
- Staff Meeting
- SMPCSA Meeting
- PG&E Rep Meeting
- Monterey Police Academy Recruit Visit
- NTF Board Meeting
- Legislative Committee Conference Call
- News Conference with Senator Hill
- School Safety Big 5 Meeting
- SMPCSA Executive Board Meeting
- Rotary Club Crab Feed

Capt. Halleran attended meetings and participated in functions for:

- Belmont CERT Activities Review
- December Storm Initial Planning Meeting
- Monthly Shelter Meeting
- Emergency Service Council Admin Meeting
- New PD Vehicles Meeting
- Staff Meeting
- EMA Strategy and Integration Working Group
- EMA Board Planning Session
- Field Crisis Consultation Committee Meeting
- DPW Storm Debriefing
- Belmont CERT Meeting
- San Mateo Emergency Managers Meeting
- Dispatch Staffing Meeting
- Elected Officials EOC Training
- Safe Schools Meeting
- BHRS Crisis Collaboration Meeting
- Intrado Phone System Site Visit

Capt. Psaila attended meetings and participated in functions for:

- SMT meeting
- Crystal Springs Uplands School Meeting
- San Mateo Co. Sheriff's Office Swearing In Ceremony
- Burlingame PD Assessment Center for Lieutenant
- Meeting with Fleet Services
- Meetings with Patrol Sergeants
- Leadership Program
- Burlingame Chief Retirement Function
- Web EOC Training Class
- Meetings re: CO Violation on South Rd
- Staff Meeting
- Job Offer Meeting in Monterey
- Conduct Motor Training with New Traffic Officer
- Officer Development Meetings
- Evidence & Property Room Management Training

TRAINING

NAME	CLASS	DATE(S)
J. Christman	SLI	January 7-9, 2015
T. Psaila	Leadership	January 9, 2015
J. Lorenzini	Inner Perspectives	January 21-22, 2015
P. Lotti	SLI	January 22-24, 2015
T. Psaila	Legal Update w/Marty Mayer	January 22, 2015
T. Psaila	Property Management	January 26-29, 2015
B. Mueller	FTO Update	January 26-28, 2015

POLICE RESPONSE HIGHLIGHTS

- Officers arrested an auto burglar on Continentals after receiving a call from an alert resident who had seen the subject milling about his vehicle.
- Collaborative efforts between Belmont, San Mateo and Redwood City Police resulted in the arrest of three suspects for snatching purses in both Belmont and San Mateo.
- While working with the San Mateo County Vehicle Theft Task Force, Belmont Officers arrested two suspects in possession of a stolen vehicle at Motel 6.

Belmont Fire Department



Monthly Activity Report

For

January 2015

Personnel

Retirements: None

Recruitments: None

Promotions: Jeff Thorne promoted to Engine Captain from Training Captain assignment with Central County Fire Training Division.

Operations

Emergency Response: For the month of January there were 242 requests for assistance as follows:

Incident Type	Total
Fire & Explosion	6
Overpressure/Rupture/Explosion	1
Rescue & Emergency Medical	157
Hazardous Condition	6
Service Call	27
Good Intent Call	24
False Call	21
Total	242

Mutual Aid Received	27
Mutual Aid Extended	29

Community Outreach

Administrative Battalion Chief Kent Thrasher attended meetings and participated in functions related to the following:

SMT & SinC Meetings * San Mateo Fire FACT Meeting * Command Staff Meeting * Fire Prevention Meeting * Emergency Services Council Administrative Meeting * Communications Outreach Meeting * City Council Meetings * Life Saving Committee Meeting * Vehicle Replacement Meeting * Emergency Services Council Meeting * Fire Captain Interviews * Mid-year Budget Review Meeting * Hazmat Committee Meeting * Fire Support Staff Meeting * San Mateo Mid-Managers Meeting * Performance Reviews Class *

Fire Crews Outreach

Fire Personnel provided the following outreach/education to the community:

Nesbit Second Grade Engine Show & Tell at City Hall * IHM Preschool Engine Show & Tell * CERT Meeting at Station 14 * Boy Scouts First Aid Merit Badge Class at Station 14 *

Training

Fire Personnel attended the following training & exercise opportunities:

1st Alarm Drills in Millbrae * Hazmat Call Review *

Total Department Training Hours for Month	124
Average Training Hours by Shift for Month	41.33

January Fire Prevention Activities

Activity	Total
Business Annual Inspection/Re-Inspections	1
New Business License Inspections	4
Plan Reviews	5
Site Plan Reviews	2
Fire Inspections/Fire Finals	1
Training/Inspections with Belmont Building Inspector	25



**Engineering Monthly Report
Public Works Department
February 13, 2015**

PUBLIC WORKS SEWER PROJECTS

PROJECT	PROJECT MANAGER	CURRENT ACTION	NEXT ACTION	COMMENTS
Sewer Force Main Evaluation	Bozhena Palatnik	Conduct fatigue analysis and wall assessments of non-metallic pipes.	Analyzing results of the inspection and prepare a condition assessment report.	This project includes evaluation and condition assessment of the city's existing sewer force mains.
Ralston Avenue Sewer Main Improvement Project- Phase 1	Bozhena Palatnik	Contractor completed all the pipe installation. Staff issued a punch list for the contractor to complete.	Complete punch list and resolve extra work cost. Submit to Council for final acceptance.	Unforeseen difficulties required setting up 3 additional bore pits to provide easier access for installing the pipe.
2015 Ralston Sewer Project	Bozhena Palatnik	Consultant prepared a preliminary list of locations for the sewer and storm improvements. Staff is working with consultant to provide field data of the design.	Complete design and start construction in summer 2018.	This is a \$2.5 million project to improve the city-wide sewer system.
2015 Sewer and Storm Drain Improvement Project	Dalia Manaois	Process Bid Package	Advertise Project for construction	In order to minimize delays to the pavement reconstruction work, the sewer and storm drain improvements were removed from the 2015 Pavement Reconstruction Project contract. A separate contract was prepared in order to have the sewer and storm work completed in advance of the pavement reconstruction project.

PUBLIC WORKS STREET PROJECTS

PROJECT	PROJECT MANAGER	CURRENT ACTION	NEXT ACTION	COMMENTS
2015 Pavement Reconstruction Project	Dalia Manaois	Project received environmental clearance on 12/24/14. Caltrans submitted project for Federal approval.	Receive Federal approval to construct project.	Project includes \$534k in federal funds and \$150k in Measure A Grant funds. In order to minimize delays to the pavement reconstruction work, the sewer and storm drain improvements were removed from the 2015 Pavement Reconstruction Project contract. A separate contract was prepared in order to have the sewer and storm work completed in advance of the pavement reconstruction project.
Old County Road Street Lighting (Phase II)	Gilbert Yau	PG & E is continuing with design. Staff met with PG & E to allocate additional funds. PG & E has identified a few agencies that may have unused Rule 20A funds available. The project may have to be done in phases with the budget available.	Prepare Right-Of-Way Certification. Working with PG & E for the design and boundary map revision to accommodate the allocated funds. Approach other agencies to borrow their unused Rule 20A to fully fund this project.	Project to underground overhead utilities along Old County Road utilizing Rule 20A fund. The lack of RDA funding will require other fund sources to construct streetlight related improvements (City funded).
Old County Road Pedestrian/Bike Project	Gilbert Yau	Consultant prepared 65% plans. Staff is reviewing and preparing environmental study.	Complete survey and design. Submit environmental studies to Caltrans.	Project scope of work includes installation of new sidewalk to fill in gaps; install ADA compliant driveways and new bike facilities.
Ralston & Highway 101 Landscape project.	Gilbert Yau	City and Redwood City need to reach an agreement on design and construction of improvements.	Project on hold.	Landscaping design will need to be modified based on available budget.
Ralston Avenue Pedestrian Improvement Project	Gilbert Yau	Consultant conducted field survey and preparing preliminary plans. Staff is preparing environmental study and selected the type of wall texture.	Complete survey and design. Submit environmental studies to Caltrans.	Project to install new sidewalk along Ralston Avenue between South Road and NDNU entrance; relocate existing retaining walls.

PUBLIC WORKS STORM PROJECTS

PROJECT	PROJECT MANAGER	CURRENT ACTION	NEXT ACTION	COMMENTS
Ralston and Harbor Pump Station Lid Replacement Project	Gilbert Yau	Contractor installed lids and safety nets. Staff is preparing final report for Council's acceptance.	Process paperwork to close out project.	This project replaced 4 concrete lids at the Ralston and Harbor Storm Pump Stations.
Hillman Ave & Ruth Ave Street and Storm Drain Improvement	Gilbert Yau	Consultant prepared detailed plans for the detention system at Ruth Avenue. Staff is working with the City of San Mateo to study impact to their downstream facilities.	On Hold- Complete the design of the detention system and evaluate alternatives to reduce cost. Staff continues to look for grant opportunities to fund improvements.	The total estimated cost for all drainage and road improvement is estimated at \$7.0 million.

PUBLIC WORKS DEVELOPMENT

PROJECT	STAFF	CURRENT ACTION	NEXT ACTION	COMMENTS
Public Works Permits	Diane Lynn	# of Engineering Permits issued: 25 # of Inspections assigned: 142	Ongoing	

DEPARTMENT OF PUBLIC WORKS

Citizen Requests and Response Time Log
January

Citizen Concern	Total Requests	1 Hour	24 hrs	24hrs- Week	Scheduled	OverTime	Comments
Debris Pick-up	1	1					
Emergency Sewer Calls -after hours	8	8				8	
Emergency Storm Calls-after hours							
Emergency Sewer Pump Station	1	1					"Low coolant" alarm
Graffiti/Vandalism							
Illicit Discharge							
Public Inquiry	8	6	2				
Sewer Repair							
Sewer Lateral/PLCO	21	21					
Sewer Overflow							
Sidewalk/curb and gutter	2		2				
Storm Drain							
Street Light							
Street Maintenance/ Potholes	17	2	5	10			
Street Signs	5			2	3		
Street Sweeping	2	2					
Traffic Signals	2	1	1				1-Caltrans responsibility
Weeds/ shrubs/trees (within ROW)	1				1		
Storm Related Call							
Recology Calls	6	6					5 abandoned item calls
Total Requests/turn around time	74	48	10	12	4		
Percentage		65%	14%	16%	5%		
Previous Month's Total	221	184	16	18	3		
Previous Month's Percentage		83%	7%	8%	1%		

Public Works Department- Preventative Maintenance

Preventative Maintenance	Total #	Unit
Sewer Line Cleaning Footage	9,878	feet
Storm Line Cleaning Footage	0	feet
Sewer Video Inspection Footage	1,680	feet
Storm Drain Video Inspection Footage	961	feet
Curb Miles Swept - mileage	420	miles
Vehicle Preventative Maintenance	23	vehicles
Vehicle Repairs	22	vehicles



Peninsula Humane Society & SPCA

12 Airport Blvd
San Mateo, CA 94401
650/340.7022

Shelter Services Report

Jurisdiction: **BELMONT** for the period of **12/1/2014 to 12/31/2014**.

Dogs	13	4.55%	The numbers to the left are the number of animals outcomed for this jurisdiction.
Cats	12	4.35%	
Other	8	11.27%	The percentages to the left are percentages of the total number of animals outcomed from all jurisdictions combined.
Wildlife	17	4.71%	
Total	50	5.03%	

	Dogs		Cats		Other		Wildlife		Total	
Stray	8	61.54%	9	75.00%	7	87.50%	17	100.00%	41	82.00%
Owned	5	38.46%	3	25.00%	1	12.50%	0	0.00%	9	18.00%
Other Agency	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

Adopted	0	0.00%	5	62.50%	1	14.29%	0	0.00%	6	21.43%
RTO - Release - Transfer	7	100.00%	2	25.00%	6	85.71%	2	33.33%	17	60.71%
Euth: Healthy	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Treatable	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Untreatable	0	0.00%	1	12.50%	0	0.00%	4	66.67%	5	17.86%

DOA - Died	1	16.67%	4	100.00%	1	100.00%	11	100.00%	17	77.27%
Owner Requested Euthanasia	5	83.33%	0	0.00%	0	0.00%	0	0.00%	5	22.73%



Peninsula Humane Society & SPCA

12 Airport Blvd
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650/340.7022

Shelter Services Report

Jurisdiction: ALL JURISDICTIONS for the period of 12/1/2014 to 12/31/2014.

Dogs	286	100.00%	The numbers to the left are the number of animals outcomed for this Jurisdiction.
Cats	276	100.00%	
Other	71	100.00%	
Wildlife	361	100.00%	The percentages to the left are percentages of the total number of animals outcomed from all jurisdictions combined.
Total	994	100.00%	

	Dogs		Cats		Other		Wildlife		Total	
Stray	194	67.83%	197	71.38%	40	56.34%	322	89.20%	753	75.75%
Owned	88	30.77%	73	26.45%	26	36.62%	0	0.00%	187	18.81%
Other Agency	4	1.40%	6	2.17%	5	7.04%	39	10.80%	54	5.43%

Adopted	83	37.05%	141	76.63%	36	73.47%	0	0.00%	260	41.40%
RTO - Release - Transfer	110	49.11%	17	9.24%	9	18.37%	67	39.18%	203	32.32%
Euth; Healthy	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth; Treatable	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth; Untreatable	31	13.84%	26	14.13%	4	8.16%	104	60.82%	165	26.27%

DOA - Died	21	33.87%	67	72.83%	16	72.73%	190	100.00%	294	80.33%
Owner Requested Euthanasia	41	66.13%	25	27.17%	6	27.27%	0	0.00%	72	19.67%



12 Airport Blvd
San Mateo, CA 94401
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Field Services Report

Jurisdiction: **BELMONT** for the period of **12/1/2014 to 12/31/2014**.

The percentages listed show the percentage of PHS's work in **BELMONT** that call type represents.

Total Activities for jurisdiction BELMONT

41

Sick/Injured Animal Calls	29.27%	12
Dead Animal Calls	26.83%	11
Animal Rescue Calls (e.g. Large Animals/Drain/Fireplace/Etc.)	9.76%	4
Protective Custody	9.76%	4
Quarantines of Dogs/Cats/Other Domestic Animals	7.32%	3
Confined Dogs/Cats/Other Domestic Animals	4.88%	2
Stray Animal Calls	4.88%	2
Aggressive Animal Complaint	2.44%	1
Field Euthanasias	2.44%	1
Property Inspections	2.44%	1
Aggressive Animal Calls	0.00%	0
Assist Police/Fire	0.00%	0
Assist Public	0.00%	0
Field Returns of Domestic Animals	0.00%	0
Misc. Service (e.g. Health Dept Rabies Testing/Fuel)	0.00%	0
Municipal Code Complaint	0.00%	0
Owner Surrender Calls of Live/Dead Animals	0.00%	0
Traffic Hazard Animal Calls	0.00%	0
Transport Animal/Trap/Other	0.00%	0

* As a reminder, the county contract excludes welfare checks and animal cruelty investigations, which are paid for by donations.



Peninsula Humane Society & SPCA

12 Airport Blvd
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Field Services Report

Jurisdiction: **ALL JURISDICTIONS** for the period of **12/1/2014 to 12/31/2014**.

The percentages listed show the percentage of PHS's work in **ALL JURISDICTIONS** that call type represents.

Total Activities for jurisdiction ALL JURISDICTIONS	1,176	
Sick/Injured Animal Calls	18.88%	222
Quarantines of Dogs/Cats/Other Domestic Animals	17.77%	209
Dead Animal Calls	15.90%	187
Stray Animal Calls	9.52%	112
Confined Dogs/Cats/Other Domestic Animals	8.33%	98
Misc. Service (e.g. Health Dept Rabies Testing/Fuel)	7.48%	88
Aggressive Animal Complaint	5.78%	68
Municipal Code Complaint	2.38%	28
Property Inspections	2.21%	26
Field Euthanasias	1.96%	23
Protective Custody	1.70%	20
Aggressive Animal Calls	1.62%	19
Animal Rescue Calls (e.g. Large Animals/Drain/Fireplace/Etc.)	1.45%	17
Assist Police/Fire	1.19%	14
Owner Surrender Calls of Live/Dead Animals	1.02%	12
Transport Animal/Trap/Other	1.02%	12
Field Returns of Domestic Animals	0.85%	10
Traffic Hazard Animal Calls	0.77%	9
Assist Public	0.17%	2

* As a reminder, the county contract excludes welfare checks and animal cruelty investigations, which are paid for by donations.

Breakdown Report – San Mateo Co, CA

Activity from 12/1/14 through 12/31/14

Zip/Jurisdiction	Total Revenue	Dog		Cat		No Fee	License Total	Replacement & Transfer	Late Fees	Misc Revenue	Except
		1-Year	3-Year	1-Year	3-Year						
ATHERTON	\$1,012.25	38	1	1	0	0	40	0	10	1	6
		\$684.00	\$23.00	\$0.00	\$0.00	\$0.00	\$707.00	\$0.00	\$200.00	\$5.00	\$100.25
BELMONT	\$3,265.50	90	11	44	6	0	151	0	36	2	41
		\$1,590.00	\$453.00	\$255.00	\$75.00	\$0.00	\$2,373.00	\$0.00	\$434.00	\$11.00	\$447.50
BRISBANE	\$561.00	18	0	4	0	0	22	0	8	3	8
		\$337.00	\$0.00	\$26.00	\$0.00	\$0.00	\$363.00	\$0.00	\$82.00	\$49.00	\$67.00
BURLINGAME	\$4,407.25	143	15	7	2	0	167	1	27	5	28
		\$2,757.00	\$546.00	\$45.00	\$11.25	\$0.00	\$3,359.25	\$8.00	\$540.00	\$37.00	\$463.00
COLMA	\$115.00	2	1	0	0	0	3	0	1	0	0
		\$40.00	\$55.00	\$0.00	\$0.00	\$0.00	\$95.00	\$0.00	\$20.00	\$0.00	\$0.00
COUNTY	\$7,827.50	223	26	58	3	1	311	1	76	6	52
		\$4,261.00	\$1,051.00	\$303.00	\$52.50	\$0.00	\$5,667.50	\$5.00	\$1,234.00	\$51.00	\$870.00
DALY CITY	\$7,530.50	205	23	7	1	0	236	0	49	5	33
		\$4,727.00	\$981.00	\$38.00	\$17.50	\$0.00	\$5,763.50	\$0.00	\$980.00	\$29.00	\$758.00
EAST PALO ALTO	\$683.00	17	2	1	0	0	20	0	5	0	5
		\$336.00	\$117.00	\$0.00	\$0.00	\$0.00	\$453.00	\$0.00	\$100.00	\$0.00	\$130.00
FOSTER CITY	\$3,281.00	109	13	6	0	0	128	1	30	3	19
		\$1,893.00	\$459.00	\$42.00	\$0.00	\$0.00	\$2,394.00	\$8.00	\$600.00	\$7.00	\$272.00
HALF MOON BAY	\$2,922.00	82	12	4	0	1	99	1	26	6	30
		\$1,399.00	\$407.00	\$29.00	\$0.00	\$0.00	\$1,835.00	\$8.00	\$494.00	\$45.00	\$540.00
HILLSBOROUGH	\$3,115.00	97	11	7	2	0	117	0	24	0	25
		\$1,877.00	\$334.00	\$33.00	\$35.00	\$0.00	\$2,279.00	\$0.00	\$402.00	\$0.00	\$434.00
MENLO PARK	\$3,144.00	89	14	3	0	1	107	1	25	5	23
		\$1,500.00	\$668.00	\$21.00	\$0.00	\$0.00	\$2,189.00	\$8.00	\$487.00	\$46.00	\$414.00
MILLBRAE	\$2,718.00	78	12	11	0	1	102	0	13	1	18
		\$1,537.00	\$445.00	\$70.00	\$0.00	\$0.00	\$2,052.00	\$0.00	\$234.00	\$50.00	\$382.00
OTHER	\$57.00	1	1	2	0	0	4	0	0	0	0
		\$20.00	\$23.00	\$14.00	\$0.00	\$0.00	\$57.00	\$0.00	\$0.00	\$0.00	\$0.00
PACIFICA	\$7,324.00	205	35	15	0	1	256	0	56	6	39
		\$3,865.00	\$1,477.00	\$99.00	\$0.00	\$0.00	\$5,441.00	\$0.00	\$1,120.00	\$79.00	\$684.00
PORTOLA VALLEY	\$667.00	22	2	7	0	0	31	1	3	2	8
		\$317.00	\$46.00	\$43.00	\$0.00	\$0.00	\$406.00	\$8.00	\$60.00	\$11.00	\$182.00

Breakdown Report – San Mateo Co, CA

Activity from 12/1/14 through 12/31/14

Zip/Jurisdiction	Total Revenue	Dog		Cat		No Fee	License Total	Replacement & Transfer	Late Fees	Misc Revenue	Except
		1-Year	3-Year	1-Year	3-Year						
REDWOOD CITY	\$11,129.75	290	44	80	6	0	420	1	100	10	90
		\$5,404.00	\$1,837.00	\$455.00	\$98.75	\$0.00	\$7,794.75	\$8.00	\$1,675.00	\$91.00	\$1,561.00
SAN BRUNO	\$5,158.00	153	13	4	0	0	170	1	31	1	30
		\$3,195.00	\$558.00	\$28.00	\$0.00	\$0.00	\$3,781.00	\$8.00	\$607.00	\$5.00	\$757.00
SAN CARLOS	\$5,006.25	145	21	9	3	1	179	0	32	3	29
		\$2,732.00	\$734.00	\$56.00	\$46.25	\$0.00	\$3,568.25	\$0.00	\$627.00	\$10.00	\$801.00
SAN MATEO	\$16,929.75	441	45	143	4	3	636	3	192	11	116
		\$8,687.00	\$2,349.00	\$859.00	\$57.50	\$0.00	\$11,952.50	\$24.00	\$3,099.00	\$83.00	\$1,771.25
SOUTH SAN FRAN	\$7,160.00	193	28	5	0	3	229	0	39	6	38
		\$4,153.00	\$1,310.00	\$36.00	\$0.00	\$0.00	\$5,499.00	\$0.00	\$780.00	\$71.00	\$810.00
WOODSIDE	\$1,501.50	43	9	3	0	1	56	1	15	0	12
		\$658.00	\$343.00	\$14.00	\$0.00	\$0.00	\$1,015.00	\$8.00	\$300.00	\$0.00	\$178.50
TOTAL REGISTRATIONS		2,684	339	421	27	13	3,484	12	798	76	650
		\$51,969.00	\$14,216.00	\$2,466.00	\$393.75	\$0.00	\$69,044.75	\$93.00	14,075.00	\$680.00	11,622.50
TOTAL REVENUE										\$95,515.25	



Peninsula Humane Society & SPCA

12 Airport Blvd
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Shelter Services Report

Jurisdiction: BELMONT for the period of 1/1/2014 to 12/31/2014.

Dogs	78	2.18%	The numbers to the left are the number of animals outcomed for this Jurisdiction. The percentages to the left are percentages of the total number of animals outcomed from all jurisdictions combined.
Cats	88	2.40%	
Other	30	2.93%	
Wildlife	201	2.78%	
Total	397	2.56%	

	Dogs		Cats		Other		Wildlife		Total	
Stray	46	58.97%	53	60.23%	12	40.00%	201	100.00%	312	78.59%
Owned	32	41.03%	35	39.77%	18	60.00%	0	0.00%	85	21.41%
Other Agency	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

Adopted	13	27.66%	26	60.47%	13	68.42%	0	0.00%	52	27.81%
RTO - Release - Transfer	33	70.21%	7	16.28%	6	31.58%	13	16.67%	59	31.55%
Euth: Healthy	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Treatable	0	0.00%	0	0.00%	0	0.00%	1	1.28%	1	0.53%
Euth: Untreatable	1	2.13%	10	23.26%	0	0.00%	64	82.05%	75	40.11%

DOA - Died	6	19.35%	26	57.78%	4	36.36%	123	100.00%	159	75.71%
Owner Requested Euthanasia	25	80.65%	19	42.22%	7	63.64%	0	0.00%	51	24.29%



Peninsula Humane Society & SPCA

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Shelter Services Report

Jurisdiction: **ALL JURISDICTIONS** for the period of **1/1/2014 to 12/31/2014**.

Dogs	3,577	100.00%	The numbers to the left are the number of animals outcomed for this jurisdiction.
Cats	3,667	100.00%	
Other	1,025	100.00%	
Wildlife	7,221	100.00%	The percentages to the left are percentages of the total number of animals outcomed from all jurisdictions combined.
Total	15,490	100.00%	

	Dogs		Cats		Other		Wildlife		Total	
Stray	2,417	67.57%	2,784	75.92%	659	64.29%	6,222	86.17%	12,082	78.00%
Owned	1,072	29.97%	846	23.07%	306	29.85%	0	0.00%	2,224	14.36%
Other Agency	88	2.46%	37	1.01%	60	5.85%	999	13.83%	1,184	7.64%

Adopted	1,138	41.76%	1,559	67.66%	607	77.52%	0	0.00%	3,304	34.41%
RTO - Release - Transfer	1,152	42.28%	201	8.72%	103	13.15%	1,311	34.58%	2,767	28.81%
Euth: Healthy	0	0.00%	0	0.00%	0	0.00%	11	0.29%	11	0.11%
Euth: Treatable	4	0.15%	0	0.00%	2	0.26%	76	2.00%	82	0.85%
Euth: Untreatable	431	15.82%	544	23.61%	71	9.07%	2,393	63.12%	3,439	35.81%

DOA - Died	335	39.32%	1,046	76.74%	180	74.38%	3,430	100.00%	4,991	84.78%
Owner Requested Euthanasia	517	60.68%	317	23.26%	62	25.62%	0	0.00%	896	15.22%



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Field Services Report

Jurisdiction: **BELMONT** for the period of **1/1/2014 to 12/31/2014**.

The percentages listed show the percentage of PHS's work in **BELMONT** that call type represents.

Total Activities for jurisdiction BELMONT	451	
Dead Animal Calls	27.05%	122
Sick/Injured Animal Calls	26.16%	118
Quarantines of Dogs/Cats/Other Domestic Animals	11.75%	53
Stray Animal Calls	5.99%	27
Animal Rescue Calls (e.g. Large Animals/Drain/Fireplace/Etc.)	5.76%	26
Confined Dogs/Cats/Other Domestic Animals	4.43%	20
Field Euthanasias	3.77%	17
Municipal Code Complaint	3.10%	14
Aggressive Animal Complaint	2.88%	13
Property Inspections	2.88%	13
Protective Custody	2.00%	9
Misc. Service (e.g. Health Dept Rabies Testing/Fuel)	1.11%	5
Traffic Hazard Animal Calls	1.11%	5
Aggressive Animal Calls	0.44%	2
Assist Police/Fire	0.44%	2
Field Returns of Domestic Animals	0.44%	2
Assist Public	0.22%	1
Owner Surrender Calls of Live/Dead Animals	0.22%	1
Transport Animal/Trap/Other	0.22%	1

* As a reminder, the county contract excludes welfare checks and animal cruelty investigations, which are paid for by donations.



12 Airport Blvd
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Field Services Report

Jurisdiction: **ALL JURISDICTIONS** for the period of **1/1/2014 to 12/31/2014**.

The percentages listed show the percentage of PHS's work in **ALL JURISDICTIONS** that call type represents.

Total Activities for jurisdiction ALL JURISDICTIONS	16,870	
Sick/Injured Animal Calls	20.55%	3,467
Dead Animal Calls	16.88%	2,848
Quarantines of Dogs/Cats/Other Domestic Animals	14.69%	2,478
Misc. Service (e.g. Health Dept Rabies Testing/Fuel)	9.51%	1,604
Stray Animal Calls	9.12%	1,539
Confined Dogs/Cats/Other Domestic Animals	8.00%	1,350
Aggressive Animal Complaint	4.47%	754
Municipal Code Complaint	4.26%	719
Animal Rescue Calls (e.g. Large Animals/Drain/Fireplace/Etc.)	2.28%	385
Field Euthanasias	1.79%	302
Property Inspections	1.74%	293
Traffic Hazard Animal Calls	1.49%	252
Aggressive Animal Calls	1.48%	250
Protective Custody	0.83%	140
Assist Police/Fire	0.69%	117
Field Returns of Domestic Animals	0.69%	117
Transport Animal/Trap/Other	0.66%	111
Assist Public	0.55%	93
Owner Surrender Calls of Live/Dead Animals	0.30%	51

* As a reminder, the county contract excludes welfare checks and animal cruelty investigations, which are paid for by donations.

Breakdown Report – San Mateo Co, CA

Activity from 1/1/14 through 12/31/14

Zip/Jurisdiction	Total Revenue	Dog		Cat		No Fee	License Total	Replacement & Transfer	Late Fees	Misc Revenue	Except
		1-Year	3-Year	1-Year	3-Year						
ATHERTON	\$10,096.25	360	47	19	0	0	426	4	58	18	61
		\$5,687.00	\$1,947.00	\$98.00	\$0.00	\$0.00	\$7,732.00	\$32.00	\$1,108.00	\$213.00	\$1,011.25
BELMONT	\$43,931.00	1,138	203	567	34	5	1,947	9	401	35	326
		\$21,072.00	\$8,870.00	\$3,055.00	\$473.75	\$0.00	\$33,470.75	\$69.00	\$5,862.00	\$324.00	\$4,205.25
BRISBANE	\$6,288.50	174	34	38	3	2	251	1	53	7	35
		\$3,133.00	\$1,464.00	\$219.00	\$52.50	\$0.00	\$4,868.50	\$8.00	\$852.00	\$75.00	\$485.00
BURLINGAME	\$42,699.25	1,374	186	115	7	3	1,685	4	255	31	230
		\$23,976.00	\$8,136.00	\$668.00	\$98.75	\$0.00	\$32,878.75	\$43.00	\$5,035.00	\$238.00	\$4,504.50
COLMA	\$1,285.00	45	1	1	0	0	47	0	12	1	1
		\$954.00	\$55.00	\$7.00	\$0.00	\$0.00	\$1,016.00	\$0.00	\$240.00	\$1.00	\$28.00
COUNTY	\$78,641.50	2,240	351	634	35	13	3,273	16	629	77	502
		\$40,735.00	\$14,755.75	\$3,491.00	\$537.50	\$0.00	\$59,519.25	\$125.00	10,435.00	\$607.00	\$7,955.25
DALY CITY	\$75,203.00	2,095	288	71	6	13	2,473	9	446	70	378
		\$44,501.00	\$12,072.00	\$406.00	\$80.00	\$0.00	\$57,059.00	\$72.00	\$8,894.00	\$382.00	\$8,796.00
EAST PALO ALTO	\$8,132.00	216	21	11	0	0	248	1	48	2	33
		\$5,355.00	\$942.00	\$74.00	\$0.00	\$0.00	\$6,371.00	\$8.00	\$947.00	\$7.00	\$799.00
FOSTER CITY	\$38,267.25	1,173	196	89	8	7	1,473	6	245	32	201
		\$20,428.00	\$8,525.00	\$485.00	\$121.25	\$0.00	\$29,559.25	\$40.00	\$4,822.00	\$227.00	\$3,619.00
HALF MOON BAY	\$29,464.50	866	145	71	7	5	1,094	6	207	32	185
		\$15,785.00	\$5,475.00	\$421.00	\$102.50	\$0.00	\$21,783.50	\$45.00	\$4,023.00	\$249.00	\$3,364.00
HILLSBOROUGH	\$25,635.75	825	114	138	6	2	1,085	5	170	26	189
		\$13,834.00	\$4,583.00	\$747.00	\$81.25	\$0.00	\$19,245.25	\$40.00	\$2,958.00	\$384.00	\$3,008.50
MENLO PARK	\$28,751.75	864	175	44	4	4	1,091	7	151	33	139
		\$15,043.00	\$7,250.00	\$257.00	\$63.75	\$0.00	\$22,613.75	\$48.00	\$2,968.00	\$536.00	\$2,586.00
MILLBRAE	\$24,971.75	711	140	147	3	3	1,004	7	151	27	156
		\$12,450.00	\$5,618.00	\$814.00	\$35.00	\$0.00	\$18,917.00	\$56.00	\$2,513.00	\$185.50	\$3,300.25
OTHER	\$629.00	18	4	3	0	0	25	0	1	0	2
		\$398.00	\$155.00	\$14.00	\$0.00	\$0.00	\$567.00	\$0.00	\$20.00	\$0.00	\$42.00
PACIFICA	\$81,727.50	2,359	426	177	5	12	2,979	18	550	73	398
		\$43,331.00	\$18,184.00	\$1,018.00	\$57.50	\$0.00	\$62,590.50	\$136.00	10,935.00	\$579.00	\$7,487.00
PORTOLA VALLEY	\$8,051.00	265	39	26	3	1	334	2	38	10	48
		\$4,530.00	\$1,475.00	\$166.00	\$40.00	\$0.00	\$6,211.00	\$16.00	\$747.00	\$93.00	\$984.00

Breakdown Report – San Mateo Co, CA

Activity from 1/1/14 through 12/31/14

Zip/Jurisdiction	Total Revenue	Dog		Cat		No Fee	License Total	Replacement & Transfer	Late Fees	Misc Revenue	Except
		1-Year	3-Year	1-Year	3-Year						
REDWOOD CITY	\$119,617.75	3,282	525	901	43	22	4,773	17	941	121	718
		\$61,520.00	\$23,314.00	\$4,928.00	\$690.00	\$0.00	\$90,452.00	\$158.00	15,271.00	\$1,179.75	12,557.00
SAN BRUNO	\$51,333.00	1,520	249	62	6	6	1,843	7	279	41	225
		\$29,746.00	\$10,563.00	\$364.00	\$105.00	\$0.00	\$40,778.00	\$56.00	\$5,541.00	\$402.00	\$4,556.00
SAN CARLOS	\$46,359.00	1,521	219	155	5	8	1,908	8	295	34	244
		\$26,070.00	\$8,797.00	\$848.00	\$75.00	\$0.00	\$35,790.00	\$64.00	\$5,731.00	\$280.00	\$4,494.00
SAN MATEO	\$151,752.75	4,283	615	1,512	78	21	6,509	24	1289	137	931
		\$78,766.00	\$26,282.00	\$8,595.50	\$1,210.00	\$0.00	\$114,853.50	\$178.00	20,450.00	\$1,214.50	15,056.75
SOUTH SAN FRAN	\$68,161.00	1,967	292	49	5	16	2,329	9	364	63	319
		\$40,014.00	\$13,093.00	\$289.00	\$48.75	\$0.00	\$53,444.75	\$72.00	\$7,267.00	\$578.00	\$6,799.25
WOODSIDE	\$11,252.25	340	70	37	2	1	450	5	58	11	71
		\$5,898.00	\$2,657.00	\$180.00	\$28.75	\$0.00	\$8,763.75	\$40.00	\$1,134.00	\$56.00	\$1,258.50
TOTAL REGISTRATIONS		27,636	4,340	4,867	260	144	37,247	165	6641	881	5,392
		\$513,226.00	\$184,212.75	\$27,144.50	\$3,901.25	\$0.00	\$728,484.50	\$1,306.00	17,753.00	\$7,810.75	96,896.50
TOTAL REVENUE										\$952,250.75	



Peninsula Humane Society & SPCA

12 Airport Blvd
San Mateo, CA 94401
650/340.7022

Shelter Services Report

Jurisdiction: BELMONT for the period of 1/1/2015 to 1/31/2015.

Dogs	4	1.43%	The numbers to the left are the number of animals outcomed for this Jurisdiction.
Cats	4	1.44%	
Other	1	1.39%	
Wildlife	12	2.76%	The percentages to the left are percentages of the total number of animals outcomed from all jurisdictions combined.
Total	21	1.98%	

	Dogs		Cats		Other		Wildlife		Total	
Stray	4	100.00%	0	0.00%	1	100.00%	12	100.00%	17	80.95%
Owned	0	0.00%	4	100.00%	0	0.00%	0	0.00%	4	19.05%
Other Agency	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%

Adopted	3	100.00%	2	66.67%	1	100.00%	0	0.00%	6	66.67%
RTO - Release - Transfer	0	0.00%	0	0.00%	0	0.00%	1	50.00%	1	11.11%
Euth: Healthy	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Treatable	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Untreatable	0	0.00%	1	33.33%	0	0.00%	1	50.00%	2	22.22%

DOA - Died	1	100.00%	0	0.00%	0	0.00%	10	100.00%	11	91.67%
Owner Requested Euthanasia	0	0.00%	1	100.00%	0	0.00%	0	0.00%	1	8.33%



Peninsula Humane Society & SPCA

12 Airport Blvd
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650/340.7022

Field Services Report

Jurisdiction: **BELMONT** for the period of **1/1/2015** to **1/31/2015**.

The percentages listed show the percentage of PHS's work in **BELMONT** that call type represents.

Total Activities for jurisdiction BELMONT

36

Dead Animal Calls	36.11%	13
Sick/Injured Animal Calls	22.22%	8
Quarantines of Dogs/Cats/Other Domestic Animals	16.67%	6
Stray Animal Calls	16.67%	6
Animal Rescue Calls (e.g. Large Animals/Drain/Fireplace/Etc.)	5.56%	2
Aggressive Animal Complaint	2.78%	1
Aggressive Animal Calls	0.00%	0
Assist Police/Fire	0.00%	0
Assist Public	0.00%	0
Confined Dogs/Cats/Other Domestic Animals	0.00%	0
Field Euthanasias	0.00%	0
Field Returns of Domestic Animals	0.00%	0
Misc. Service (e.g. Health Dept Rabies Testing/Fuel)	0.00%	0
Municipal Code Complaint	0.00%	0
Owner Surrender Calls of Live/Dead Animals	0.00%	0
Property Inspections	0.00%	0
Protective Custody	0.00%	0
Traffic Hazard Animal Calls	0.00%	0
Transport Animal/Trap/Other	0.00%	0

* As a reminder, the county contract excludes welfare checks and animal cruelty investigations, which are paid for by donations.

Date Generated:

2/15/2015



Peninsula Humane Society & SPCA

12 Airport Blvd
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Shelter Services Report

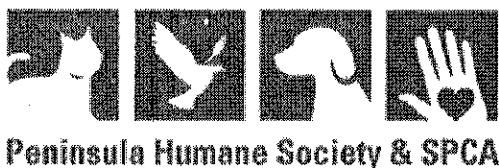
Jurisdiction: **ALL JURISDICTIONS** for the period of **1/1/2015 to 1/31/2015**.

Dogs	279	100.00%	The numbers to the left are the number of animals outcomed for this jurisdiction.
Cats	277	100.00%	
Other	72	100.00%	
Wildlife	434	100.00%	The percentages to the left are percentages of the total number of animals outcomed from all jurisdictions combined.
Total	1,062	100.00%	

	Dogs		Cats		Other		Wildlife		Total	
Stray	201	72.04%	171	61.73%	51	70.83%	408	94.01%	831	78.25%
Owned	78	27.96%	95	34.30%	15	20.83%	0	0.00%	188	17.70%
Other Agency	0	0.00%	11	3.97%	6	8.33%	26	5.99%	43	4.05%

Adopted	97	46.19%	105	66.46%	47	92.16%	0	0.00%	249	42.86%
RTO - Release - Transfer	86	40.95%	23	14.56%	2	3.92%	35	21.60%	146	25.13%
Euth: Healthy	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Treatable	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Euth: Untreatable	27	12.86%	30	18.99%	2	3.92%	127	78.40%	186	32.01%

DOA - Died	25	36.23%	83	69.75%	20	95.24%	272	100.00%	400	83.16%
Owner Requested Euthanasia	44	63.77%	36	30.25%	1	4.76%	0	0.00%	81	16.84%



12 Airport Blvd
San Mateo, CA 94401
650/340.7022

Field Services Report

Jurisdiction: **ALL JURISDICTIONS** for the period of 1/1/2015 to 1/31/2015.

The percentages listed show the percentage of PHS's work in **ALL JURISDICTIONS** that call type represents.

Total Activities for jurisdiction ALL JURISDICTIONS	1,262	
Dead Animal Calls	20.36%	257
Quarantines of Dogs/Cats/Other Domestic Animals	17.04%	215
Sick/Injured Animal Calls	16.64%	210
Stray Animal Calls	10.38%	131
Misc. Service (e.g. Health Dept Rabies Testing/Fuel)	7.92%	100
Aggressive Animal Complaint	6.81%	86
Confined Dogs/Cats/Other Domestic Animals	6.42%	81
Property Inspections	2.46%	31
Municipal Code Complaint	2.14%	27
Protective Custody	2.06%	26
Field Euthanasias	1.90%	24
Aggressive Animal Calls	1.35%	17
Assist Public	1.11%	14
Animal Rescue Calls (e.g. Large Animals/Drain/Fireplace/Etc.)	0.95%	12
Traffic Hazard Animal Calls	0.95%	12
Field Returns of Domestic Animals	0.71%	9
Assist Police/Fire	0.40%	5
Transport Animal/Trap/Other	0.24%	3
Owner Surrender Calls of Live/Dead Animals	0.16%	2

* As a reminder, the county contract excludes welfare checks and animal cruelty investigations, which are paid for by donations.

Breakdown Report – San Mateo Co, CA

Activity from 1/1/15 through 1/31/15

Zip/Jurisdiction	Dog			Cat		No Fee	License Total	Replacement & Transfer	Late Fees	Misc Revenue	Except
	1-Year	3-Year		1-Year	3-Year						
ATHERTON	19	2	\$892.00	3	0	\$0.00	\$514.00	0	10	0	7
	\$385.00	\$110.00		\$19.00	\$0.00	\$0.00	\$514.00	\$0.00	\$200.00	\$0.00	\$178.00
BELMONT	96	12	\$3,419.00	52	6	\$0.00	\$2,482.00	0	33	2	24
	\$1,602.00	\$476.00		\$289.00	\$115.00	\$0.00	\$2,482.00	\$0.00	\$439.00	\$16.00	\$482.00
BRISBANE	14	0	\$331.00	3	0	\$0.00	\$241.00	0	1	0	2
	\$234.00	\$0.00		\$7.00	\$0.00	\$0.00	\$241.00	\$0.00	\$20.00	\$0.00	\$70.00
BURLINGAME	108	20	\$3,402.00	6	0	\$0.00	\$2,754.00	1	18	3	15
	\$1,882.00	\$837.00		\$35.00	\$0.00	\$0.00	\$2,754.00	\$5.00	\$360.00	\$23.00	\$260.00
COLMA	2	1	\$72.00	0	0	\$0.00	\$63.00	0	0	0	1
	\$40.00	\$23.00		\$0.00	\$0.00	\$0.00	\$63.00	\$0.00	\$0.00	\$0.00	\$9.00
COUNTY	177	34	\$6,621.00	39	3	\$0.00	\$5,210.50	1	43	6	32
	\$3,473.00	\$1,488.00		\$182.00	\$67.50	\$0.00	\$5,210.50	\$8.00	\$782.00	\$51.00	\$569.50
DALY CITY	148	22	\$5,439.00	2	0	\$0.00	\$4,318.00	0	21	4	30
	\$3,177.00	\$1,127.00		\$14.00	\$0.00	\$0.00	\$4,318.00	\$0.00	\$420.00	\$42.00	\$659.00
EAST PALO ALTO	14	0	\$354.00	0	0	\$0.00	\$266.00	0	2	0	3
	\$266.00	\$0.00		\$0.00	\$0.00	\$0.00	\$266.00	\$0.00	\$40.00	\$0.00	\$48.00
FOSTER CITY	87	12	\$2,683.50	6	2	\$0.00	\$2,216.50	0	13	0	16
	\$1,658.00	\$508.00		\$28.00	\$22.50	\$0.00	\$2,216.50	\$0.00	\$260.00	\$0.00	\$207.00
HALF MOON BAY	58	10	\$1,881.00	7	0	\$0.00	\$1,430.00	0	10	3	17
	\$1,114.00	\$290.00		\$26.00	\$0.00	\$0.00	\$1,430.00	\$0.00	\$200.00	\$11.00	\$240.00
HILLSBOROUGH	62	11	\$2,035.25	11	1	\$0.00	\$1,458.25	0	17	0	14
	\$996.00	\$398.00		\$53.00	\$11.25	\$0.00	\$1,458.25	\$0.00	\$340.00	\$0.00	\$237.00
MENLO PARK	64	11	\$2,197.00	9	0	\$0.00	\$1,701.00	0	13	2	11
	\$1,165.00	\$486.00		\$50.00	\$0.00	\$0.00	\$1,701.00	\$0.00	\$260.00	\$80.00	\$156.00
MILLBRAE	53	7	\$1,563.00	9	0	\$0.00	\$1,313.00	1	8	2	9
	\$1,004.00	\$264.00		\$45.00	\$0.00	\$0.00	\$1,313.00	\$8.00	\$147.00	\$24.00	\$71.00
OTHER	2	0	\$40.00	0	0	\$0.00	\$40.00	0	0	0	0
	\$40.00	\$0.00		\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00
PACIFICA	154	21	\$5,164.50	9	1	\$0.00	\$3,835.50	1	40	2	30
	\$2,881.00	\$883.00		\$54.00	\$17.50	\$0.00	\$3,835.50	\$8.00	\$774.00	\$16.00	\$531.00
PORTOLA VALLEY	22	5	\$613.25	3	1	\$0.00	\$516.25	0	4	1	4
	\$275.00	\$211.00		\$19.00	\$11.25	\$0.00	\$516.25	\$0.00	\$67.00	\$1.00	\$29.00

Breakdown Report – San Mateo Co, CA

Activity from 1/1/15 through 1/31/15

Zip/Jurisdiction	Total Revenue	Dog		Cat		No Fee	License Total	Replacement & Transfer	Late Fees	Misc Revenue	Except
		1-Year	3-Year	1-Year	3-Year						
REDWOOD CITY	\$9,076.50	234	47	62	14	0	357	0	66	5	55
	\$4,444.00	\$2,174.00	\$338.00	\$153.50		\$0.00	\$7,109.50	\$0.00	\$1,099.00	\$47.00	\$821.00
SAN BRUNO	\$4,029.50	116	15	3	1	1	136	2	15	3	21
	\$2,514.00	\$664.00	\$19.00	\$17.50		\$0.00	\$3,214.50	\$16.00	\$300.00	\$25.00	\$474.00
SAN CARLOS	\$3,788.00	125	17	17	0	0	159	0	27	1	14
	\$2,209.00	\$625.00	\$116.00	\$0.00		\$0.00	\$2,950.00	\$0.00	\$488.00	\$10.00	\$340.00
SAN MATEO	\$11,268.00	315	59	110	9	4	497	2	80	4	76
	\$5,772.00	\$2,319.00	\$610.00	\$127.50		\$0.00	\$8,828.50	\$16.00	\$1,210.00	\$122.00	\$1,091.50
SOUTH SAN FRAN	\$4,578.00	134	34	4	0	0	172	0	15	1	22
	\$2,495.00	\$1,171.00	\$28.00	\$0.00		\$0.00	\$3,694.00	\$0.00	\$300.00	\$10.00	\$574.00
WOODSIDE	\$750.25	34	2	4	0	0	40	0	8	2	3
	\$493.00	\$23.00	\$26.00	\$0.00		\$0.00	\$542.00	\$0.00	\$160.00	\$8.00	\$40.25
TOTAL REGISTRATIONS		2,038	342	359	38	9	2,786	8	444	41	406
	\$38,119.00	\$14,077.00	\$1,958.00	\$543.50		\$0.00	\$54,697.50	\$61.00	\$7,866.00	\$486.00	\$7,087.25
TOTAL REVENUE										\$70,197.75	